

MONTANA FEDERATION OF GARDEN CLUBS, INC.
ENDOWMENT INTEREST GRANT
GUIDELINES AND APPLICATION

Montana Federation of Garden Clubs, Inc. provides grants for projects by Montana Federated Garden Clubs within the State of Montana. These projects must benefit the local communities, residents or garden club members. Some of the ways the grant can be used is to:

- Fund speakers, seminars or workshops; or
- Purchase technology for the club to use to present educational programs or increase communication; or
- Support projects that enhance the community, such as establishing or restoring community/school gardens or improving landscaping in parks, playgrounds, and adjacent to community buildings.

Priority will be given to eligible projects that meet the following criteria:

- Provide a long-term, direct benefit to local residents or community;
- Enjoy support from community members;
- Possess ongoing maintenance of community projects, and
- Address important, unmet needs.

Eligible Projects:

- **Be submitted by a club federated with the Montana Federation of Garden Clubs, Inc.;**
- Be charitable in purpose;
- Be earmarked for education, communication, or community beautification projects with an emphasis on horticulture;
- Be led by able and committed leadership.

Ineligible Projects: Projects that the members do not participate in some aspect,
Conference attendance and travel,
Planning, research or untested projects,
Partisan or sectarian activities,
Salaries, scholarships, private gardens, or flower shows.

About the Grants:

- Grants will be awarded from funds available.
- Grant applications are reviewed by the Endowment Committee and approved by the Executive Committee of the Montana Federation of Garden Clubs, Inc.
- Incomplete applications will not be considered.

Application Package Checklist **Please include all of the following items in your application**

- MFGC’s Endowment Interest Grant Application Cover Sheet (following page)
- Project budget including a description of **cash, volunteer participation hours, and any in-kind donations.**
- An email and phone listing of (1) the club president and (2) the leaders of this project.
- A written description of the proposed project, in two pages or less, to include the following:
 1. A detailed description of the proposed project.
 2. Explanation of how the project meets the Montana Federation of Garden Club’s grant funding priorities.
 3. Estimate how many people will benefit from this project, noting visibility, usage and impact.
 4. If installing a community project, please include a acknowledgement statement from the entity (park, county, city) where the project will be installed, and include the name of any community partners.

Where to send the Application

- Application packages must be received by May 1 and/or September 1. Applications received after those dates will be considered in the next round of grants.
- Deliver FOUR copies of the package (stapled is fine) to: MFGC, P. O. Box 662, Whitehall, MT 59759-0662.
- Alternatively, send a digital PDF of the entire application packet to Glenna Waltee, glennawaltee18@gmail.com

Final Report—email submittal within 180 days of grant

- A short report describing the project, including digital photos. **Please indicate if permission has been given for use of photos by MFGC in print or on the website.**
- A copy of any publicity. We encourage use of the MFGC website link in publicity. www.mtfgc.org

MONTANA FEDERATION OF GARDEN CLUBS, INC.
ENDOWMENT INTEREST GRANT APPLICATION

Name of Garden Club: _____

Project Leader Name: _____

Mailing Address (city, state and zip) _____

Phone and Email Contact: _____

Amount Requested: _____ **Total Project Cost:** _____

What town/community/clubs(s) will the grant serve?

Please include a brief, one paragraph description of your proposed project:

Signature: _____

Title: _____ **Date:** _____

Please send this application cover sheet and the other materials requested in the grant guidelines to Montana Federation of Garden Clubs, Inc., P O Box 662, Whitehall, MT 59759.

Grant deadlines are either May 1 or September 1.